



LAFAYETTE SURGICAL SPECIALTY HOSPITAL

Patient's Bill of Rights

The Lafayette Surgical Specialty Hospital has adopted the following statement of patient rights. Every patient shall have the following rights:

- Every patient or his/her designated representative, shall whenever possible, be informed of the patient's rights and responsibilities in advance of furnishing or discontinuing patient care.
- The right to have a family member, chosen representative and/or his/her representative or own physician notified promptly of admission to the hospital.
- The right to receive treatment and medical services without discrimination based on race, age, religion, national origin, sex, sexual preferences, handicap, diagnosis, ability to pay or source of payment.
- The right to be treated with consideration, respect and recognition of their individuality, including the need for privacy in treatment.
- The right to be informed of the names and functions of all physicians and other health care professionals who are providing direct care to the patient.
- The right to receive, as soon as possible, the services of a translator or interpreter to facilitate communication between the patient and the hospital's health care personnel.
- The right to participate in the development and implementation of his/her plan of care.
- Every patient or his or her representative (As allowed by state law) has the right to make informed decision regarding his or her care.
- The patient's rights include being informed of his/her health status, being involved in care planning and treatment, and being able to request treatment.
- The right to be included in experimental research only when he or she gives informed written consent to such participation, or when a guardian provides such consent for an incompetent patient in accordance with appropriate laws and regulations.
- The right to be informed if the hospital has authorized other health care and/or education institutions to participate in the patient's treatment.
- The right to formulate advance directives and have hospital staff and practitioners to provide care in the hospital comply with these directives.
- **The right to review and revise his or her advance directive at any time.**
- The right to be informed by the attending physician and other providers of health care services about any continuing health care requirements after his/her discharge from the hospital.
- The right to have his/her medical records, including all computerized medical information, kept confidential.
- The right to be free from restraints of any form that are not medically necessary or are used as a means of coercion, discipline, convenience, or retaliation by staff.
- The right to access information contained in his/her medical records within a reasonable time frame.
- The right to be free from all forms of abuse and harassment.
- The right to receive care in a safe setting.
- The right to pain management.
- The right to have access to information about organ procurement.
- The right to examine and receive an explanation of the patient's hospital bill regardless of source of payment, and may receive upon request, information relating to financial assistance available through the hospital
- The right to be informed in writing about the hospital policies and procedures for initiation, review and resolution of patient complaints, including the address and telephone number of where complaints may be filed with the department.
- The right to be informed of his/her responsibility to comply with hospital rules, cooperate in the patient's own treatment, provide a complete and accurate medical history, be respectful of other patients, staff and property, and provide required information regarding payment of charges
- Except in emergencies, the patient may be transferred to another facility only with a full explanation of the reason for transfer, provisions for continuing care and acceptance by the receiving institution.

Rights and Responsibilities of Parents/Guardians

In addition to the rights of adult patients, the needs of children/adolescents and they, with their parents/guardians shall have the following rights:

- Respect for each child and adolescent as a unique individual and the care-taking role and individual response of the parent
- Provision for the normal physical and physiological needs of a growing child to include nutrition, rest sleep, warmth
- Consistent, supportive, nurturing care which meets the emotional and psychosocial needs of the child and fosters open communication
- Provision for self-esteem needs which will be met by attempts to give the child reassuring presence of a caring person, especially a parent, freedom, to express feelings or fears with appropriate reactions, and as much possible control, over both self and situation.
- Provision for varied and normal stimuli of life which contributes to cognitive, social, emotional, and physical development needs.
- Information about what to expect prior to, during and following procedure/experience
- Participation of children/families in decisions affecting their own medical treatment.
- The patient is responsible for being considerate of the rights of other patients and hospital personnel.
- Minimization of hospital stay duration by recognizing discharge planning needs.

Pediatric Bill of Rights

As a patient of Lafayette Surgical Specialty Hospital, I have the right:

- To be called by my favorite name or the name I like, and to know the names of the doctors, nurses and others who take care of me.
- To be treated with courtesy and respect.
- To have a careful examination followed by prompt treatment.
- To be comfortable, nourished and without restraints whenever needed, if at all possible
- To have my daily routine as normal as possible
- To have tests and procedures scheduled so I do not have to be hungry or thirsty no longer than is needed
- To make choices whenever I can as long as they do not interfere with my care
- To have people talk directly to me and not about me, and to know my opinion counts
- To have my family with me whenever possible
- To be told what is happening to me and why, whether it will hurt or be uncomfortable, how long it will last, and to have all my questions answered in words I understand
- To have an interpreter for me and my family whenever possible
- To have information about me kept only among my family, the people caring for me, and me unless my parents or guardians have permission for others to use it.
- To be given information that will help me take care of myself
- To expect those caring for me to look for ways in which I show I am hurting, and to know the words I use for "pain"
 - Keep me from feeling pain whenever possible and give me medicine in the least painful way
 - Use methods that will make me as comfortable as possible
 - Ask me about what methods have helped me before, and use them

As a patient at Lafayette Surgical Specialty Hospital, I have the responsibility:

- To pay attention to changes in my body and how I feel, and to tell the staff so that they will know too
- To ask questions if I do not understand something that is being done for me
- To cooperate with the hospital staff in my treatment, and tell them what they need to know to care for me, and to let staff know if I think something is unsafe
- To let the hospital staff know any medicine I am taking when I arrive at the hospital
- To follow the hospital rules as they have been told to me and to ask for help when I do not understand and to take part in my treatment related to care
- To take part in my treatment-related care and ask questions when I do not understand
- To let staff know right away if something is unsafe
- To cry or show my feelings in a way that helps me and does not hurt others
- **To accept consequences of not following responsibilities stated above**
- **To meet financial commitments**